

## EDUCATIONAL JUSTICE JOURNAL SUBMISSION GUIDELINES

**SCOPE:** EJJ welcomes submissions that address a broad range of topics related to social justice in education, including but not limited to:

- Educational policies and their impact on marginalized communities
- Culturally responsive teaching and inclusive curriculum design
- Critical race theory and its application in educational settings
- Equity and access in higher education
- Community engagement and partnerships in education
- Leadership practices that promote diversity, equity, and inclusion
- The role of identity, power, and privilege in education

### SUBMISSION TYPES

- **Research Articles:** Empirical studies that provide new insights into social justice issues in education (5,000-7,000 words).
- **Theoretical Articles:** Papers that offer new theoretical frameworks or critiques of existing theories related to social justice in education (4,000-6,000 words).
- **Reflective Essays:** Personal narratives and reflections on experiences and practices related to social justice in education (2,000-3,500 words).
- **Book Reviews:** Critical reviews of recent books relevant to social justice in education (1,000-2,000 words).

### SUBMISSION GUIDELINES

#### 1. Manuscript Preparation:

- Manuscripts should be prepared in accordance with the Publication Manual of the American Psychological Association (APA), 7th edition.
- All submissions must be double-spaced, with 1-inch margins on all sides, and in a 12-point Times New Roman font.
- Include a title page with the title of the manuscript, author's name(s), affiliation(s), contact information, and a brief biographical statement (up to 150 words per author).
- Provide an abstract of 150-250 words summarizing the key points of the manuscript.
- Include up to 5 keywords that reflect the main topics of the manuscript.
- Use headings and subheadings to organize the content.

#### 2. Originality, Plagiarism, and AI-Assistance:

- Submissions must be original work that has not been published previously and is not under consideration for publication elsewhere.
- Authors are responsible for ensuring the originality of their work and must properly cite all sources and references according to APA 7<sup>th</sup> edition standards.
- Authors must explicitly declare any use of AI tools in their manuscript preparation, including but not limited to large language models (e.g., ChatGPT, Claude, Bard) or specialized research tools.

- If no AI tools were used, authors are not required to submit anything further. If AI tools were used, authors must provide attribution according to APA 7<sup>th</sup> edition standards and indicate at the close of the bibliography how much of the content was generated by AI.
  - Additionally, authors using AI tools are expected to maintain records/documentation of their usage as the editorial team reserves the right to inquire during the peer review process of the originality of the draft manuscript. *Specifically, what prompts were used, how the generated content was verified and revised, and most importantly the percentage of the final draft was AI-assisted.*
3. **Ethical Considerations and AI Usage:**
    - Research involving human subjects must adhere to ethical standards, including obtaining informed consent and ensuring confidentiality.
    - Authors must disclose any potential conflicts of interest.
    - All manuscripts will undergo AI detection screening as part of the review process.
    - Authors must be prepared to provide original drafts, revision histories, and documentation of AI usage if requested by editors.
    - Authors are responsible for verifying the accuracy of any AI-generated content, including citations, data analyses, and factual claims.
    - AI tools should not be used to generate or manipulate research data, create fictional citations, or produce speculative conclusions.
  4. **Submission Process:**
    - Manuscripts should be submitted electronically through the EJJ online submission system [insert submission link here].
    - Include a cover letter addressing the relevance of the submission to the journal's scope and affirming that the work is original and not under review elsewhere.
    - All submissions will undergo an initial editorial review to assess their suitability for the journal.
    - Manuscripts that pass the initial review will be sent for double-blind peer review by at least two experts in the field.
    - Authors may be asked to revise and resubmit their manuscripts based on reviewers' feedback.
  5. **Review Process:**
    - The review process aims to be completed within 12 weeks from the date of submission.
    - Authors will receive detailed feedback from members of the editorial team.
    - Acceptance decisions are based on the quality, originality, and relevance of the submission to the journal's scope.
  6. **Publication:**
    - Accepted manuscripts will be copyedited for grammar, punctuation, and consistency.
    - Authors will receive proofs for final approval before publication.
    - The journal will be published online, annually, through open access format.

## CONTACT INFORMATION

For any inquiries or further information, please contact the editorial office at [EJJ@publication.org](mailto:EJJ@publication.org)

### **CRITICAL DATES**

- Submission Deadline: August 15th
- Notification of Acceptance: September 15<sup>th</sup>
- Publication Date: November 30<sup>th</sup> (approximately)

### **EDITORIAL TEAM**

The EJJ editorial team is comprised of researchers, practitioners, P20 educators, policymakers, and students in the field of education and adjacent professions devoted to social justice and DEIB values. The team is committed to maintaining high standards of academic rigor and relevance in all published works.